**IDE PARISH COUNCIL**

**Parish Clerk: Rose Saunders, 4 St Ida’s Close, Ide 01392 420461**

**Acting Chairman: Nick Bradley, Small Ridge House, The Green, Ide**

 9th May 2016

The Acting Chairman invites you to attend the **Annual Parish Meeting** to be held at 7.30pm. on Wednesday 18th May 2016 at Ide Memorial Hall

**Agenda:** The Chairman’s Annual Report

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This will be followed by the **Annual Meeting of Ide Parish Council:-**

**Agenda:**

1. **Apologies**
2. **Minutes of last meeting**:

To consider the approval of the minutes of 12th May 2015

1. **Appointment of Officers and Sub-committees for 2016/2017**

Appointment of the following:

* Chair
* Vice-chair
* Treasurer
* External auditor
* Planning committee
* Cemetery co-ordinators
* School liaison
* Play Area liaison
* Memorial Hall representative
* Tree wardens
* Footpath wardens
* Allotments co-ordinator
* Website co-ordinator
* Defibrillator monitor
* Cheque signatories
1. **Finance Report (Clerk)**
2. Finance report for year ending 31 March 2016
3. To approve Accounting statements 2015/2016
4. To approve annual governance statements 2015/2016
5. To approve Year end accounts 2015/2016
6. **Setting of dates for 2016/7 bi-monthly meetings**