**IDE PARISH COUNCIL**

**Minutes of the**

**Annual Parish Meeting / Annual General Meeting**

**12th May 2015**

**1 Present**:

Barry Hookins (Chairman), John Smart, Nick Bradley, Peter Pattison, Sarah Tiley, Andy Swain.

Also in attendance: Rose Saunders (Clerk), John Goodey (T.D.C. Councillor)

There were no members of the public present.

**2 Chairman’s Report: (BH)**

The Chairman gave his annual report thanking the above named for their support throughout the year. He also thanked Louise Watson, Chris Bishop and Sally Cooke, TDC Councillor Kevin Lake and Devon CC Councillor Alan Connett.

Councillor Nick Bradley raised a vote of thanks to the chairman.

**3. Apologies:** Apologies were received from Chris Bishop, Louise Watson & TDC Councillor Kevin Lake.

**4. Minutes of last Annual General Meeting**:

 The minutes of the AGM of 21st May 2014 were approved and signed by the Chairman as being a true record of that meeting.

**5 Appointment of Officers and Sub-committees for 2015/2016**:

The following appointments were voted on and approved:

* Chair: Barry Hookins Proposed JS/ seconded ST
* Vice-Chair: Nick Bradley BH/PP
* Treasurer: Clerk BH/NB
* External Auditor: Simon Cain BH/JS
* Planning: John Smart, Sarah Tiley, Barry Hookins, Louise Watson BH/NB
* Cemetery Committee: Sarah Tiley NB/PP
* School/Play Area Liaison: Barry Hookins NB/PP
* Memorial Hall Representative: John Smart AS/BH
* Tree Warden: Louise Watson, Peter Pattison BH/AS
* Foot Path Warden: Louise Watson, Andy Swain BH/PP
* Allotments Co-ordinator: Nick Bradley JS/PP
* Website Co-ordinator: Andy Swain BH/PP
* Defibrillator Monitor: Louise Watson ST/BH
* Cheque signatories: Nick Bradley, John Smart, Barry Hookins, Peter Pattison and Andy Swain (mandate form to be completed at July meeting to add Peter Pattison and Andy Swain, whose addition was proposed by BH and seconded by ST)

**6** **Finance Report for year ending 31 March 2015 (RS)**

1. Bank balances as at start of year totalled £5,687.76 credit.

Receipts totalled £9,695.28 (£6,000 Precept, £453 VAT repayment, £1,248 Cemetery fees, £80 allotments fees, £10 website fees, £540 TDC Electors’ Fund for dog bins, £300 & £500 from TDC Councillors’ fund for Play Area & Defibrillator respectively and £489 from Lucy Gillett for the defibrillator)

Payments out totalled £9,046.76, the most significant of which were the £1,914 for the car park fencing and £1,708 paid to Community Heartbeat Trust towards the defibrillator.

The resulting balance as at 31st March 2015 was £6,336.28 credit.

The year-end accounts had been audited by Simon Cain and the Audit Commission form prepared for submission on the due date.

1. The Accounting statement was approved and signed by the Chairman
2. The annual governance statement was approved and signed by the Chairman
3. The year end accounts 2014/2015 were approved and signed by the Chairman and Vice- Chairman

**7** **Setting of dates for 2015/2016 bi-monthly meetings:**

The following dates were agreed**:**

Wednesdays at 7.30 pm - 15th July 2015

 16th September 2015

 18th November 2015

 20th January 2016

 16th March 2016

 18th May 2016 to include AGM

**Minutes Signed*: Nick Bradley (chairman).* Date*: 18th May 2016.***