**IDE PARISH COUNCIL**

**Parish Clerk: Mel Liversage, 20 Little Johns Cross Hill, EX2 9PJ**

**Chairman: Nick Bradley, Small Ridge House, The Green, Ide, EX2 9RT**

**From: Mel Liversage**

**To: Residents of Ide Parish** 9 May 2018

**The Chairman invites you to attend the Annual Parish Meeting to be held at**

**7.30pm. on Wednesday 16th May 2018**

**at Ide Memorial Hall**

**AGENDA**

**1.** The Chairman’s Annual Report

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**From: Mel Liversage**

**To: Members of Ide Parish Council:**

You are duly summoned by the Clerk to attend the **Annual Meeting of Ide Parish Council** which will be held directly after the Annual Parish Meeting.

**AGENDA**

1. **Apologies**
2. **Minutes of last meeting**

To consider the approval of the minutes of 17th May 2017

1. **Appointment of Officers and Committees for 2018/2019**

Appointment of the following:

* Chair
* Vice-chair
* Treasurer
* Internal auditors
* External auditors
* Planning committee
* Cemetery co-ordinators
* School liaison
* Play Area liaison
* Memorial Hall representative
* Tree wardens
* Footpath wardens
* Allotments co-ordinator
* Website co-ordinator
* Defibrillator monitor
* Cheque signatories

1. **Finance Report: (Clerk)**
2. Finance report for year ending 31 March 2018 (see Paper 1)
3. To approve Year end accounts 2017/2018 (see Paper 2)
4. To agree annual sum for allocation to the Village Fund
5. **Annual Audit: (Clerk)**
6. To review and complete annual Governance statement for 2017/2018 (see Paper 3)
7. To review and approve Accounting statement for 2017/2018 (see Paper 4)
8. **Suggested dates for meetings** in 2018: 25 July, 19 September, 21 November 2018; and in 2019: 16 January, 20 March & 15 May 2019.

END.