**IDE PARISH COUNCIL**

The **Annual Parish Meeting** was held on Wednesday 16th May 2018 at which the Chairman, Councillor Nick Bradley gave his annual report, a copy of which is now on the website.

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This was followed by the **Annual Meeting of Ide Parish Council,** the minutes of which are recorded below**:**

**Present:** Nick Bradley, John Smart, Pete Bishop, Andy Swain, Sarah Tiley, Mark Thomas, Rachel Herbert

**In attendance**: Mel Liversage (clerk),

There were five members of the public present.

1. **Apologies:** apologies were received fromCouncillors Chris Bishop, Barry Hookins, John Goodey (TDC ) Alan Connett (DCC) and Kevin Lake (TDC)
2. **Minutes of last meeting**: The minutes of the Annual Meeting of 17th May 2017 were approved and signed by the chairman as being a true record of that meeting.
3. **Appointment of Officers and Sub-committees for 2018/2019**

The following appointments were voted on and approved:

* Chair – Nick Bradley Proposed PB/seconded ST
* Vice-chair – Pete Bishop NB/RH
* Treasurer – Clerk re-appointed
* Internal auditor – Alison Marshall (meeting with clerk 24 May 2018) PB/JS
* External auditor – now assigned by TDC (KPF Littlejohn)
* Planning committee –

Pete Bishop (Chair), Barry Hookins, Sarah Tiley AS/JS

* Cemetery co-ordinators –

Sarah Tiley, Rachel Herbert & Clerk JS/AS

* School liaison – Barry Hookins & Rachel Herbert PB/JS
* Play Area liaison – Barry Hookins PB/AS
* Memorial Hall representatives -

Rachel Herbert, Barry Hookins ST/NB

* Tree wardens – Mark Thomas, Pete Bishop NB/JS
* Footpath warden – Andy Swain NB/PB
* Allotments co-ordinator – Nick Bradley ST/JS
* Website co-ordinator – Andy Swain PB/MT
* Defibrillator monitor – Sarah Tiley NB/PB
* Cheque signatories –

Nick Bradley, Barry Hookins, John Smart, Andy Swain, Pete Bishop

1. **Finance Report (Clerk)**
2. Finance report for year ending 31 March 2018

The bank balance as at 1st April 2017 was £5,180.52 credit.

Receipts for the year totalled £19,082.23

Payments out totalled £19,59.00

resulting in a balance at 31st March 2018 of **£4,903.39** credit;

Receipts included £6120.00 precept, £3831.00 cemetery fees, £2,300 grant received for the Neighbourhood Plan; £216 Allotment rent

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The following grants were received:

**Play Area**: £485.10 Teignbridge District Council Elector Fund

**Car Park** £500 County Council

The amount of VAT reclaimed was £529.77

**Outgoings**:

Payments out included Insurance £537.10, Neighbourhood Plan expenses £2294.93. The £500 rent was paid to the Memorial Hall in advance

1. The year-end accounts for 2017/2018 were approved and signed by the chairman and vice-chairman
2. Village Fund allocation for 2017/2018: it was agreed to allocate £500 for community projects. Proposed AS, seconded JS
3. **Annual Audit (Clerk)**
4. The annual governance statement for 2017/2018 was approved and signed by the chairman
5. The Accounting statements for 2017/2018 were approved and signed by the chairman
6. **Setting of dates for 2018/2019 bi-monthly meetings**

The following dates were agreed:

Wednesday 25 July 2018

 Wednesday 19 September 2018

 Wednesday 21 November 2018

 Wednesday 16 January 2019

 Wednesday 20 March 2019

 Wednesday 15 May 2019 – to include Annual Parish Meeting

**Minutes Signed……………………………………… Date……………………**

**(Cllr Nick Bradley, Chairman)**