Pynes Community Orchard Working Group

Ide Parish Council

Approved minutes of a meeting held on 19 September 2018 , at 5.30 pm at The Halt, 1 Station Road, Ide

1. **Present:** Peter Cloke (chairman), Nick Bradley (Chairman IPC), Andy Bragg, Carolyn Tysoe, Mel Liversage (parish clerk), Trevor Gardner, Julian Perret, Phil Willcock

2. **Apologies**: Richard Sharman, Mark Thomas.

3. The draft **minutes** of meeting held 1 Aug 2018 were amended and a final version was approved for circulation and posting on the website. Action Nick and Mel.

4. **Horses and subtenant**: Nick will write to Strutt & Parker , and to Kit Mordaunt at FootAnstey solicitors, to ensure that the subtenant has been informed before we sign the licence. Action Nick.

5**. Draft terms of licence.** Nick explained the heads of Terms, the letter of undertakings with Andy Bragg and the site plan. All broadly acceptable. Members thanked Andy for taking the licence on IPC’s behalf. Rent of £544 acceptable, and will be split 50:50 between Andy Bragg and the PCOWG. The HoT, letter of Us, and site plan will be put to the IPC 19 9 18 at 7.30 pm for formal approval. Nick will ask S&P to allow 4 bonfires per year, and allow sheep and bees. Note for tech info: this is a licence to occupy, not a lease and not a tenancy. Action Nick.

6. **Water.** We understand the water supply comes off a meter in Pynes Farm. The tenant, Richard Parr, has said he will split up the costs. We will ask Kit Mordaunt to find out via a search if the Orchard has its own meter. Action Nick.

7. Charles Staniland and PC met on site to investigate **apple varieties**. There are 25 active trees, a mixture of cider, cookers and Bramleys. CS will run a pruning teach-in session in January. Action Peter.

8. **Andy Bragg** will sign the letter of Undertakings to be dated 20 9 18 and send it to Nick. Nick will reply with a formal letter of acceptance from IPC. IPC agrees to the undertaking number 5 about PCOWG meeting costs other than 50% of the licence fee. Action Nick and Andy.

9. **Prospectus and “letterbox” publicity leaflet** to be prepared in draft. Will need a Saturday morning launch in village hall in autumn. Agree circulate prospectus next draft to PCOWG members by 20 October; and have a leaflet ready to go by 20 October. Action Peter speak with Mark, for Action Mark.

10. **A restoration plan** to be drawn up for the first year’s activities based on Charles Staniland’s advice. Action Peter and Andy.

11. Julian will conduct an informal **ecology assessment** before restoration begins. Action Julian.

12. **Long term plan.** Agreed that the long term future of the community Orchard will best be secured by the Parish Council, once it has successfully purchased the Orchard, handing it on to a community benefit enterprise or society, charitable or otherwise, run for and by the village community. Such an organisation would develop out of the PCOWG.

Action Nick to inform IPC of this aspiration.

Action Trevor to investigate possible structures

13. **Next step** after licence secured will be to press for the promised three year option to buy contract. Action: Nick with FootAnstey.

14. **Next two meetings:**

 **Wednesday 31 October 2018, at 5.30 pm;** and

 **Tuesday 4 December 2018 at 6.30 pm** - this meeting to be followed by supper to which partners will be welcome.

Both meetings at The Halt, 1 Station Road, Ide.

END

[ Minutes approved for publication at PCOWG meeting of 31 10 2018 ]

[Final minutes 19 8 18 PCOWG.docx]