**Pynes Community Orchard Working Group**

Ide Parish Council

Minutes of a meeting held on Monday 21 January 2019 , at 6.30 pm

at The Halt, 1 Station Road, Ide

1. **Present:** Peter Cloke (chairman), Nick Bradley (chairman IPC), Mel Liversage (parish clerk), Trevor Gardner, Richard Sharman, Carolyn Tysoe, Mark Thomas.

2. **Apologies** received from Andy Bragg and Phil Willcock.

3. The draft **minutes** of the meeting held 3 December 2018 were approved for circulation and posting on the website. Action Nick and Mel.

4. No word yet received on **water supply and metering**. It was agreed in December that Andy Bragg would approach CCs and Richard Parr (as the tenant of Pynes Farm Yard where the water meters are sited) to:

 - determine the serial number of the meter for Pynes Victorian Orchard

- find out the reading on the meter

 - and to ask that the stop cock is turned off as we require no water.

PC reported that Andy is on the case; and will report back to the next meeting.

 Action: Andy

5. Latest proof of **prospectus** had been circulated ahead of the meeting; and was discussed.

 - Trevor will ask Phil to expand, with him, the section on organisational structure, and send to Peter.

- Peter will write a timeline on community engagement and stages of the project

- Nick will update the Foreword; and other updates, and send to Mark.

 - Mark will add aerial view photos

- Mark will add photos containing people

- Nick will send Mark the map from the Neighbourhood Plan

- Mark will add post code, and co-ordinates

- Mark will collate all these amendments

 Action: Peter, Trevor, Phil, Mark, Nick

6. **Restoration and pruning work.**

- Peter reported on an excellent open day pruning masterclass on 12 Jan w Charles Staniland. Pruning shld be completed by end of Feb.

- Mark Topliss has kindly offered to return with his mower to remove two bramble clumps, leaving the central clump.

- We expect that Andy will then flail and roll the ground in early spring.

- There remains some debris and rubble to be removed from the top corner.

- There is potential for hedge laying: Peter will discuss w Andy and Mark Topliss

 Action: Peter and Andy

7. **Volunteer Restoration Working Parties.**

Agreed to hold a monthly session open to all on a Saturday morning 9.30 -12.30 on: 9 Feb, 2 March and 6 April 2019, to be advertised widely and well ahead, in Ide Times, on the parish website, on Facebook and in situ with notices. Volunteers will be asked to email Peter if they would like to take part. Those attending and expressing an interest would be invited to become members of a Friends Volunteer Group.

 Action: Mel, Peter and Mark

Mark thought that the Ide Art group might like to attend on the working party days for an art session in the orchard – he will approach them. Action: Mark.

8. **Three year option to buy agreement**.

Nick presented version 4, dated 14 1 19, of the Heads of Terms (circulated with papers) for an option agreement, which had been agreed following a meeting with Strutt & Parker on 10 Jan 2019. This would now be incorporated into a formal agreement by lawyers, for signing as soon as possible.

 Action: Nick.

9. **Community engagement.**  We agreed to hold a “launch” event for the Orchard in the Village Hall at 7pm on Friday 29 March 2019 to inform and involve members of the village, and raise the profile of the Friends group. Peter, Trevor and Nick will speak. Peter has booked the hall. Action: Peter

10. **Next PCOWG meeting:**

**Wednesday 13 February, 2019 at 6.30 pm** . Venue: The Halt, 1 Station Road, Ide.

END

Approved on 13 Feb 2019

[Final minutes PCOWG 21 Jan 2019.docx]