**IDE PARISH COUNCIL**

**Parish Clerk: Mel Liversage, 20 Little Johns Cross Hill, EX2 9PJ**

 **Chairman: Nick Bradley, Small Ridge House, The Green, Ide, EX2 9RT**

**From: Mel Liversage**

**To: Residents of Ide Parish** 9 May 2019

**The Chairman invites you to attend the Annual Parish Meeting to be held at**

 **7.30pm. on Wednesday 15th May 2019**

**at Ide Memorial Hall**

**AGENDA**

**1.** The Chairman’s Annual Report

**--------------------------------------------------------------------------------------------------------------------------------------------**

**From: Mel Liversage**

**To: Members of Ide Parish Council:**

You are duly summoned by the Clerk to attend the **Annual Meeting of Ide Parish Council** which will be held directly after the Annual Parish Meeting.

**AGENDA**

1. **Apologies**
2. **Minutes of last meeting**

To consider the approval of the minutes of 16th May 2018

1. **Appointment of Officers and Committees for 2019/2020**

Appointment of the following:

* Chair
* Vice-chair
* Treasurer – Mel Liversage
* Internal auditors – Alison Marshall
* External auditors – PKF Littlejohn
* Planning Committee
* Cemetery co-ordinators – Mel Liversage, Sarah Tiley
* School and Play Area liaison
* Tree wardens
* Footpath wardens
* Allotments co-ordinator
* Website co-ordinator
* Defibrillator monitor- Brenda Mosedale
* Cheque signatories
* Weir Meadow Working Group
* Pynes Community Orchard Working Group
1. **Finance Report: (Clerk)**
2. To receive Treasurer’s finance report for year ending 31 March 2019 (see Paper 1 annual)
3. To approve Year End accounts 2018/2019 (see Paper 2 annual)
4. To agree annual sum for allocation to the Village Fund
5. **Annual Audit: (Clerk)**
6. To review and complete Annual Governance Statement for 2018/2019 (see Paper 3 annual)
7. To review and approve Accounting Statements for 2018/2019 (see Paper 4 annual)
8. **Proposed dates for meetings** in 2019: 10 July, 18 September, 20 November 2019; and in 2020: 15 January, 18 March & 20 May 2020.

END.

15 May 2019 Annual Parish and Annual IPC agenda FINAL.doc