**IDE PARISH COUNCIL**  19 March 2020

**Online Skype conference call briefing for Ide Parish Councillors**

**Minutes from a Skype conference call on Wednesday 18 March 2020 held between 7.30 and 9pm.**

Councillors Bradley (chair) (NB), Bishop (PB), Swain (AS), Herbert (RH), Thomas (MT), Lundh (JL), Paine (JP), Tysoe (CT), and Burton-Perrett (PBP) took part in the online remote briefing conference. Mel Liversage, clerk, was also a party to the call.

Nick Bradley reported that this was not the formal Parish Council meeting originally set for this date: the meeting was cancelled because of coronavirus pandemic restrictions. This briefing was not held in public, held no votes and made no decisions.

To deal only with the matters on the original agenda which need decisions, the Chair announced that he would be calling an extraordinary meeting of the Parish Council on **Wednesday, 25 March 2020 at 7.30 pm in St Ida’s Church, Ide;** agenda to be circulated and published in the usual manner.

**1. Apologies for absence**: None

**2.** **Declarations of Interest**: 10.1 Councillors Bishop and Thomas; Tysoe Item 7. They were not asked to close their connection to listen to the discussions

**3. Revised draft minutes of a** meeting held **on 15 January 2020 (Paper 1**) were reported.

**4. Planning Applications: Planning Committee Chair. PB** Councillor Bishop hasproduced a guide to “Commenting on Planning Permissions” which he will publish in the Ide Times.

 **4.1 New applications: Cllr Bishop reported -**

 **20/00203/FUL Cobbe House, Station Road** – Replacement of Porch – supported by planning committee with comments re the roof light.

**20/00390/AGR HOLCOMBE BURNELL Springfield Bakers Hill** Agricultural Storage Shed

Planning committee felt that this was not supportable in its current form – too large a building to be next to a narrow lane that is used as a public amenity.

 **4.2 Updates on current applications**

 **20/00061/LBC 30 High Street Ide** Replacement of front roof.

 **18/01024/MAJ Springwell Nursery Ide** Erection of a newGarden Sales Area Building including Café Restaurant, Storage Warehouse, New Public Car Park Area. **STILL AWAITING A DECISION,** revised planshave been submitted, which Councillor Bishop will report on.

**19/01896/ Ide Blacksmith Cottage,** 1 Fore Street– single storey extension. Refurbishment of existing rear extension including new doors and windows, and re arrangement of existing PV panel on roof.

 **4.3 Decided Applications**

**19/20457/8 LBC 42 High Street Ide** Replacement of single storey rear extension.  **APPROVED**

**4.4 Councillor reports**

Planning Application at Lower Hare Farm, Lane from Higher Hare towards Alderbed Copse, Whitestone, EX4 2HW - Reference Number DCC/4101/2018 . We have been asked to comment on this application. Ide Parish Council Planning Committee will raise their concern regarding this application. It is our understanding that rather than using the NW-bound A30 dual carriageway to reach the site, lorries carrying ballast would use Ide Village Road (the C50) and then Tedburn Road, in order to avoid risks associated with turning left at the Tedburn entry/exit point off the A30 dual-carriageway.

To access Ide Village Road (the C50) and then Tedburn Road, such vehicles would need to use the A30 Alphington interchange. Congestion is already a big problem here.

**5. Cardiac Arrest and Volunteer Emergency Telephone System [VETS] :** **CT and Richard Reynolds – (Paper 8)**

**CT** presented a paper produced by a free standing working group in consultation with NB, which sets out the proposals for a volunteer emergency telephone system (VETS). The paper’s proposals for endorsement and assistance with funds by the Parish Council, and for publicity and training, were discussed in positive tone. It was not possible, however, to make decisions on its proposals at this briefing.

**6. Parish Council Complaints Procedure**: **NB** explained and reported on the proposed procedures **Paper 2.**

**7. Review of Allotment License fee** – NB spoke to paper 3 which proposed a rise in the annual licence fee from £27 to £35.62 per plot, and answered questions.

**8. Play equipment and Street Furniture reports. Councillors PB & RH (Paper 4)** ROSPA have carried out theirannual inspection. Councillor Bishop had made the necessary adjustments to comply with the regulations and advice was given re the approved method of securing the Xylophone striking hammers. The ROSPA report has not yet been received. All items on the asset register were checked by Councillor Bishop and some minor repairs were undertaken to one of the benches behind Coronation Gardens.

**9. Tree reports PB & MT (Paper 5)** A further review will take place in early summer when the new growth will make the current situation clearer. The council thanked Stuart Brooking for his professional guidance on the progress of ash dieback.

**10. Working groups: –** reports:

**10.1 Pynes Community Orchard:**

 **a) report from Peter Cloke (Paper 6)** was received. The planned working parties will be cancelled until further notice

**b) statement from Pete Bishop (Paper 7)** The chair thanked councillor Bishop for the clarifications on his position over a claim to possessory title of part of the dismantled railway line. The Church Commissioners have now indicated that the way is clear to press ahead with the option to purchase agreement for the Orchard.

**10.2.** **Weir Meadow and Northern Fields:** **NB.** After the positive engagement, feedback and support from the two public meetings in February 2020, the planning application will be submitted soon.

 **10.3 Emergency Planning:**

 **a)** Sandbag and grit supplies **PB** New keys have been cut and notices with key holders’ details have been placed in the Ide Times.

 **b)** Trash screen clearing **ML** Councillor Burton Perrett andBarry Hookins are meeting with a contractor to assess the amount of work needed to put a regular clearing schedule in place.

**c)** Councillor Burton-Perrett reported that she has set up with Councillor Herbert and others an **Ide** **Emergency Planning Working Group** to respond to the Covid-19 pandemic. The group met on Tuesday 17th March, its members representing the Parish Council, Ide Angels volunteer group, the Community Shop, local pubs and St Ida’s church. Its primary objectives are to help the vulnerable whilst maintaining the health and safety at work of volunteers. In partnership with the shop they have set up a food delivery service, with about 30 volunteers providing support to local residents isolating and the vulnerable.

In the first instance they will ensure people have access to food, with further help as the need arises. They advertised the service on social media as well as asking for volunteers, and will also be doing a leaflet campaign to reach people who are digitally “offline”. Councillor Bradley, PC chair, will provide the overall strategic steer to the group ensuring they are working within the boundaries of the guidance provided by government to local authorities. Councillor Burton Perrett will act as tactical lead, assessing our situation locally, meeting (remotely online) weekly with the group and trying to actively support and solve problems as they arise; and reporting to Nick Bradley. They have asked TDC to provide our community with guidance on other issues such as reduced public services (waste, temporary closures etc) so that they can prepare and act together.

 **10.4 Climate Emergency AS/JL** Councillor Lundh reported on a successful evening meeting and talk on Wednesday 12 February 2020 attended by over 60 people. She reported that a planned workshop will not now take place due to the coronavirus restrictions. It will be rearranged as soon as it is possible. Councillor Swain is the representative on the plastic Free Community Steering Group.

**11. Progress reports**:

 **11.1 Village website Issues and alert messages –** **AS/ML** Councillor Swainhas updated the website to comply with the new governance guidelines. Some fine tuning with group headings to be adjusted. The clerk reported that alert messages from the website sometimes go in to junk mailboxes. Only with individual tuning of recipients’ computer can this be altered. Plan to put this info in Ide Times.

 **1.2 Balls Farm Road– AS/PB** Due to coronavirus issues, the planned walk will not now take place. Councillor Bishop reported that he had contacted Devon Highways re the amount and size of potholes. There has been increased traffic due the road closures caused by the landslide in Dunsford Road.

**11.3 Pynes Farm Yard Development update** – **NB** We still await the submission of the Church Commissioners’ planning application. Deloitte, the CCs’ agent, has agreed that there is no need for a public meeting as our Neighbourhood Plan sets our views out clearly. We will be asked to comment in the usual way once the plans are formally lodged.

**11.4 Parking issues –** Fore Street and The Hams **AS** – see attached report of meeting with Helen Frankpitt,

Neighbourhood Highways Officer, DCC. AS will write to residents and NB will write to Mrs J Tuckett and Mr G Greed to report the outcome of these discussions.

**12. Ide Village Fund** – We discussed this proposal to provide £205 towards a new computer for the Shop in a positive tone. But it was not possible to vote or decide on making this grant until the Council formally meets. **(Papers 9 & 10)**

**13. Halloween Traffic Speed Poster;** for discussion. **AS** Bring forward to July meeting

**14. Road Closures & Signage. ML -** New work to be undertaken on behalf of BT Fibre. Discussions with their agents KNcircet have led to an approved letter to residents to be delivered by them before commencement. Planned works to be undertaken w/c 15 June 2020, involving Fore Street 1 day, High Street 3 days, Station Road and The Green 3 days. Will involve some road closures, but we have an assurance from them that they will keep closures to the minimum.

**15. Burglar alarm at Ide School. ML** A new system had been installed and had caused some teething problems – reported as resolved now.

 **16. Finance** **& Administration: Clerk**

 **16.1** **Receipts and Payments** from 9 January 2020 to 12 March 2020 **(Paper 11)** No queries

 **16.2 Notification of all payments over £100** are starred on above statement

**17. County, District and Parish Councillors’ reports** and items for future agenda.

An extraordinary meeting will be called for 25 March 2020 in Ide Parish Church to take resolutions from the 18 March agenda which need decisions. Will include a paper adopting a Scheme of Delegation for the Clerk, Responsible Officer and Proper Officer.

**18. Correspondence for information: None**

**19. Intended date of next meetings: Wednesday 13 May, 2020** in Ide Memorial Hall, starting at 7.30pm with the Annual Parish Meeting, followed by the Annual Meeting of Ide Parish Council, followed by the ordinary May meeting of Ide Parish Council. This remains under review in the light of the Corona virus situation

 END