**Ide Parish Council**

Recommendations for action made in Annual Internal Audit Report

by Alison Marshall, April 2022

1. To adopt the latest version of the NALC Model Financial Regulations 2019 for Local Councils in England. For IPC to consider on 20 7 22

2. That the Council considers the practice of councillors using bespoke email addresses for their council business. For discussion on 20 7 22

3. That the Clerk clarifies the status of the Section 137 payment of £25 for a wreath. Complete.

4. To produce and publish a Statement of Internal Control for the year to 31 March 2022.

5. To ensure that agendas for Extraordinary meetings show that they have indeed been called either by the Chair or by two councillors, in contrast to scheduled meetings to which councillors are summoned by the clerk. Noted and actioned.

6. To record the reasons for councillors’ absences in the minutes. Noted and actioned.

7. Only to mention residents’ names in the minutes if they have given their permission (or if they are deceased). Noted and actioned

8. Check that the ROSPA Play Area inspection took place in March 2022. Complete: it did.

9. Include a total figure at the bottom of the Asset Register. Noted and actioned

NCAB, 5 7 22.