**Ide parish Council .gov.uk Account**

As recommended by the recent PC audit it was highlighted that we should have a .gov email address for all councillors, as for example it…

*Shows that services, emails and websites are coming from an official UK public sector organisation like a central government department or local authority*

*Gives you better legal protection because it’s based in a UK jurisdiction*

There are a fair few steps to go through to get a .gov address which I will explain below;

1. **Check if your organisation can apply**You can only apply for a .gov.uk domain name if you’re a:

* *central government department or agency - unless* [*you qualify for an exemption*](https://www.gov.uk/government/publications/request-an-exemption-from-govuk/exemptions-guidance)
* *non-departmental body - also known as an arm’s length body*
* *fire service*
* *county, borough, metropolitan or district council*
* ***parish, town or community council***
* *neighbourhood or village council*
* *combined or unitary authority*
* *police and crime commissioner*
* *joint authority*
* *joint committee*
* *partnership body*  
    
  As you can see we are applicable to apply

1. **Appoint a domain name administrator and choose a registrar***You must appoint someone to register the domain name. The Central Digital and Data Office (CDDO) must be able to contact them.**For smaller organisations like parish councils, the administrator will usually be the clerk or similar.*  
     
   Mel, are you ok with being the domain name administrator?  
     
   Basically you would be the 1st port of call but you can assign me to be the domain name registrar if that's easier as I would renew domain names, manage domain names and manage domain emails etc  
     
   Full details on this can be found <https://www.gov.uk/guidance/appoint-a-govuk-domain-name-administrator>
2. **Choose a domain name**I would presume for this it would be ‘ideparishcouncil.gov.uk’
3. **Apply for your .gov.uk domain name***The baseline cost for a new domain name is £80 plus VAT for the first 2 years. The renewal fee every 2 years after that is £40 plus VAT.*Full details can be found here <https://www.gov.uk/guidance/apply-for-your-govuk-domain-name>
4. **Once approved**Once the domain registration is approved I would then point this to our server and set up appropriate emails - I can also help set these up on coincilers computers as well if needed

**Summary**

There are lots of stages to get through and forms to fill in to be granted a .gov.uk address but I think it will be worth it in the long run.

But once approved we can set this all up relatively easily, fingers crossed

The domain name will cost £80 plus VAT for the first 2 years. The renewal fee every 2 years after that is £40 plus VAT.

We do have to appoint a **domain name administrator** and **choose a registrar**I suggest either Mel or Nick to be the **The domain name administrator** and then for myself to be the **domain registrar**

Once we are happy with everything and we wish to go ahead we can apply via https://www.jisc.ac.uk/forms/govuk-domain-registration-form