Using Artificial Intelligence (AI) to Support Our Parish Council

Introduction
Artificial Intelligence (AI) is becoming more common in everyday work, with nearly 30% of professionals in the UK already using AI tools to improve productivity (source: People Management). AI helps by automating repetitive tasks, streamlining processes, and offering insights based on data.

How AI Could Help Ide Parish Council (IPC)
AI tools, like ChatGPT, can assist the Parish Council in several ways, making it easier to manage our responsibilities. Some of the ways AI can help include:

- Drafting meeting minutes or emails
- Researching topics for community projects
- Summarizing long documents into key points
- Preparing for meetings by analyzing lengthy documents
- Providing insights on planning applications or local issues

AI is easy to use and generates clear, simple responses, making it helpful even for councillors without specialized knowledge in areas like planning or law.

Recommendation
I propose that each councillor try using an AI tool, such as ChatGPT, to assess its usefulness for council work. ChatGPT is free to use and can assist with a variety of tasks. ChatGPT is browser-based so can be used on any computer – Mac or PC.

Here's how to get started:

1. Visit OpenAI's website.
2. Sign up using your email.
3. Start asking questions or requesting help with council tasks.

To get the best results, be sure to provide some background information when asking questions. For example, specify the topic you're dealing with and request responses in simple, clear language.

For an example of AI in action, please refer to the appendix, where ChatGPT has summarized the key points from a 32-page planning appeal decision.

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Appendix